Access to Substance Abuse Services

Policy: West Slope Casa providers will provide access to substance abuse services per the ADAD contract.

Procedure:

1. Residential and outpatient programs will prioritize admission to the following populations, in this order:
   a. Involuntary commitments
   b. Pregnant women
   c. Injecting drug users
   d. Females with dependent children
   e. Drug dependent persons with HIV,TB
   f. Aid to the Needy and Disabled
   g. Families and children referred by child welfare
   h. Minors referred from school-based treatment
   i. Juveniles referred by juvenile probation
   j. Adult criminal justice referrals
   k. Co-occurring disorders
   l. Low income DUI
   m. Persons primarily abusing drugs
   n. Persons receiving therapeutic opioid replacement
   o. Chronic detox recipients
   p. Other women
   q. Family members of service recipients

2. Waiver of fee process:
   a. WSC providers are not expected to provide services for no fee, however, every attempt must be made to arrange for reasonable payment expectations, whether this be through a monthly payment schedule, quarterly schedule, or simply a reduction in fee based on an approved sliding fee scale.
   b. Inability to pay shall not be a barrier to service provision.
   c. Payment arrangements will be made on a case-by-case basis assuring payment to providers and availability of services to the client.
   d. Clients owing balances at other WSC providers must be paying those services off as agreed to be able to access services at another provider.

3. Placement in appropriate level of care:
   a. All clients will be placed according to ASAM criteria. Any deviations from ASAM recommendations must be documented in the chart.

4. Wait list:
   a. A central wait list will be maintained by Colorado West Recovery Center for all four WSC halfway houses.
   b. Colorado West Recovery Services will maintain a wait list for the intensive residential program and clients will enter the IRT through the wait list.
   c. OP wait list data will be obtained from DACODS data.